

POLICY #17A

## **REQUESTED WORK FOR THE HOUSTON COUNTY BOARD OF EDUCATION**

EFFECTIVE DATE: 10-01-2021  
MINUTE BOOK: 44 PAGE 46  
DATE ADOPTED: 9-13-2021

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**POLICY:** To establish a policy for work done for the Houston County Board of Education (HCBE), as approved by the Houston County Commission.

Houston County will consider work requested by the HCBE upon a written request received from the HCBE and approved by the Houston County Commission. The HCBE shall pay the cost of all materials on approved projects and Houston County shall pay the cost of all labor and equipment on approved projects.

For projects where total cost, including materials, equipment and labor are greater than \$200,000, the Houston County Commission and HCBE may enter into separate agreement regarding the sharing of the costs of labor.

Signs, pothole repairs, dirt hauled, emergency, and normal repairs, as determined by the County Engineer, for any driveway or parking lot owned or maintained by the HCBE, may be requested in writing to the County Engineer and approved by him without having to be approved by the Houston County Commission. The HCBE shall pay the cost of all materials arising out of or related to these requests. The HCBE may request up to six loads of dirt hauled in a month without being charged by Houston County for the material costs of said dirt. Any and all repairs to utilities shall be the responsibility of the HCBE or the utility.

Projects, including those projects stated above, for which the cost will be \$5,000 or less, may be completed by the county's Road and Bridge department after written request is made and approved by the County Engineer and shall not require approval of the Houston County Commission.

This policy shall become effective on the 1st day of October, 2021.