

MINUTES OF THE HOUSTON COUNTY COMMISSION
REGULAR SESSION
September 10, 2018

PRESENT: Chairman Mark S. Culver, Commissioner Curtis Harvey, Commissioner Doug Siquefield, Commissioner Jackie Battles, Commissioner Brandon Shoupe, County Attorney Pres Register, Asst. County Engineer Brittney Clayton and Chief Administrative Officer William J. Dempsey.

Chairman Culver called the 10:00 a.m. meeting to order, declared a quorum as all commissioners were present, and welcomed everyone to the September 10, 2018 Regular Commission Meeting.

Chuck Wynkoop, Youth Minister at Cloverdale Baptist Church gave the invocation and Commissioner Curtis Harvey led in the Pledge of Allegiance.

Commissioner Doug Siquefield made a motion to approve the minutes of the previous meeting. Commissioner Battles seconded the motion and it carried unanimously.

ANNOUNCEMENTS AND COMMENTS FROM THE CHAIRMAN AND COMMISSIONERS

1. Recognition – National Institute of Jail Operations Certified Employees

Chairman Culver asked Commander James Brazier to come to the podium to introduce and recognize his staff members that had completed the National Institute of Jail Operations Certification. Commander Brazier came forward and thanked the Chairman and the Commissioners for having them today at the meeting. The following staff members were introduced; Sgt. Mark Trawick, Ms. Camille Glanton, Ms. Jacqueline Kennedy, Ms. Jennifer Grissom, and Mr. James Parker.

Chairman Culver thanked these staff members for their dedication to the County and their positions in law enforcement.

REGULAR AGENDA

1. Request to approve the 2018-2019 Budget

Commissioner Brandon Shoupe made a motion to approve the 2018/2019 Budget and Jackie Battles seconded the motion. Mr. Bill Dempsey, Chief Administrative Officer, presented the 2018/2019 Budget. He began by covering the highlights regarding Labor as follows:

Revised Wage Scale for classified employees based on wage study
Sanitation - Deleted two labor helpers and added three Sanitation Inspectors
EMA - Deleted one Communication Planning Officer & Field Liaison and added one Chief of Staff
Sheriff – Added five deputies

Jail – Deleted one Assistant Jail Commander and added one Jail Commander
Jail – Deleted one Licensed Medical Assistant and added one LPN
Farm Center – Deleted on Farm Center Helper and added one Farm Center Supervisor
Health Insurance Premiums increased 5%

The funding for capital and major spending includes the purchase of an office trailer for the Farm Center and the purchase of 8 dump trucks, 1 crew truck, 2 F350 Trucks, 3 F150 Trucks and 1 Dozier for the Road and Bridge Department. The Budget also includes the purchase of 3 new garbage trucks for Sanitation and the purchase of 1 Ford Explorer for the Reappraisal Department. The Coroner's Office would receive 1 vehicle and the Sheriff's Department would receive 4 new Chevrolet Tahoe's with accessories. The jail acquires 1 new van with van insert and the County Industrial Park will gain a \$94,500 infrastructure upgrade. Also included is an allocation of \$150,000 for Capital Replacements, \$790,465 for various major infrastructure repairs throughout the county and \$792,567 county-wide purchase of computers, servers and electronic equipment.

Mr. Dempsey pointed out that the 2018/2019 Projected Beginning Fund Balance would be \$8,190,669 as of October 1, 2018, with revenues of \$40,683,306 and Expenses of \$44,740,327, with a projected ending fund balance of \$4,133,648 as of September 30, 2019

Mr. Dempsey made presentation on total Revenue and Revenue for all departments with the Revenue Commission making up 42% of the revenue for the County. Presentations were also made on expenses with Labor & Benefits, Departmental Operations, Lease Spending, Long Term Debt, Bond and Lease Payments. Other topics were Safety, Liability, and Worker's Compensation.

Chairman Culver thanked Mr. Dempsey for his final County Budget Presentation, as Mr. Dempsey will be retiring early next year. He commended Mr. Dempsey and his staff as well as the department heads for all their work in putting this budget together.

After a call for the question, the motion to pass the 2018/2019 budget carried unanimously.

2. Request to remove from the table and reject Food Service Program Bid

Commissioner Brandon Shoupe made a motion to remove from the table and reject the Food Service Program Bid. Commissioner Siquefield seconded the motion and it passed unanimously.

3. Request to adopt a resolution to amend the Certificate of Incorporation of the Houston County Water Authority

Commissioner Doug Siquefield made a motion to consider the request and Commissioner Curtis Harvey seconded the motion. A motion to table the request was made by Commissioner Doug Siquefield and seconded by Brandon Shoupe. The motion to table the request was passed unanimously.

4. Request to adopt Worker's Compensation Fund Longevity Commitment Resolution

Commissioner Brandon Shoupe made a motion to approve the request and Commissioner Battles seconded the motion. The motion passed unanimously.

5. Request to sell miscellaneous computer equipment and office supplies on GovDeals

Commissioner Jackie Battles made a motion to approve the request to sell the items on GovDeals. Commissioner Shoupe seconded the motion and it passed unanimously.

STAFF REPORTS

Chief Administrative Officer – No Report

County Engineer – No Report

County Attorney – No Report

Commissioner Battles made a motion to adjourn. The motion was seconded and carried unanimously.